



ONLINE TRAINING COURSE WITH INSTRUCTOR COACHING

Flexible, Cost-effective, Guaranteed!



COURSE BROCHURE

Program Features and
Administration

CIFA

CERTIFICATE IN
FINANCE &
ACCOUNTING

CIFA Learning Objectives

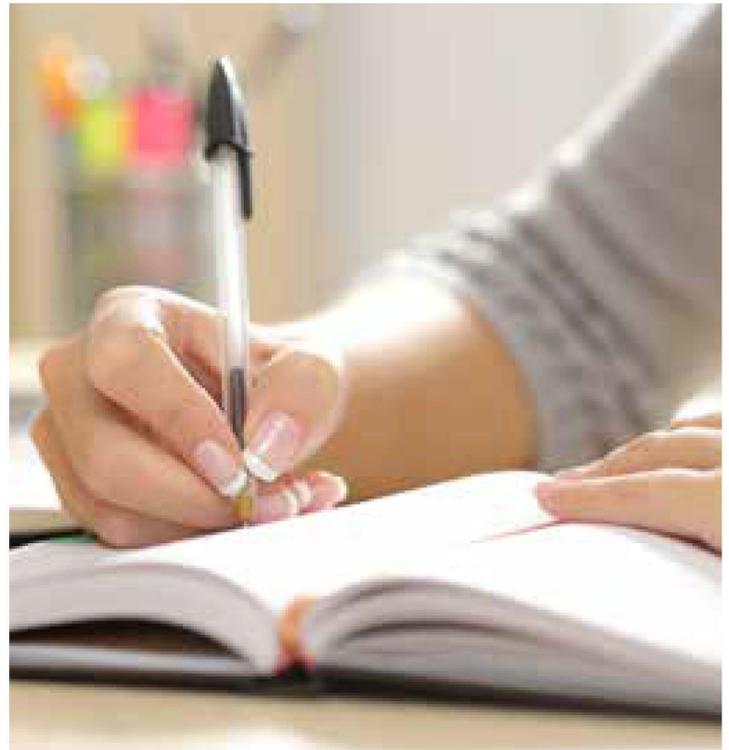
*Upon completion of CIFA training,
the learner will be able to:*

1. Understand the definitions and purpose of financial statements.
2. Identify financial ratios.
3. Understand the calculation related to financial ratios.
4. Understand the double-entry book-keeping method.
5. Understand the definition and purpose of capital budgeting.
6. Understand the main inventory valuation methods.
7. Understand product costing methods.
8. Understand the definition and purpose of cost of goods manufactured (COGM).
9. Understand the definition and purpose of and cost of goods sold (COGS).
10. Identify the elements of breakeven analysis and the associated calculations.
11. Understand the principles of Activity Based Costing (ABC costing).
12. Identify the steps in throughput accounting.
13. Understand the principles of amortization and depreciation including the associated calculations.

CIFA Certificate Program's Purpose and Scope

Purpose: To introduce candidates to the main principles and processes in finance and accounting.

Scope: The CIFA course contains the knowledge and skills about costing and financial processes for non-financial professionals, to help them better understand the impact of their function's performance on the costs and overall finances of the organization.



INFERENCE ABOUT CIFA CERTIFICATE HOLDERS

A CIFA certificate holder has a basic understanding of the various processes and calculations used in finance and accounting, can apply the knowledge in combination with various areas of specialization such as supply chain management, manufacturing, project management and others.

CIFA Self-paced Course

CIFA CURRICULUM:

Similar to the other courses offered by BRASI, CIFA course has been developed using the ADDIE methodology of curriculum development, following the guidelines contained in the ASTM Standard E-2659.

BRASI's Program Advisory Group (BRASI PAG) is responsible for the development, surveillance and continuous improvement of BRASI's training programs.

The CIFA course provides fundamental knowledge in the key areas of finance and accounting, including the following: Financial statements, financial ratios, double-entry book-keeping method/debit and credit entries, capital budgeting, inventory valuation methods, product costing, cost of goods manufactured (COGM), cost of goods sold (COGS), breakeven analysis, ABC costing, throughput accounting, amortization, depreciation and more.

Who will benefit: The CIFA training is intended for people who wish to acquire a functional knowledge of finance and accounting and the main principles and terminology in order to better understand and support the overall cost and finance objectives of their organization.

MODE OF TRAINING:

Self-paced on-line learning modules and test includes 24x7 access to the BRASI Learning Management System through user login.

PROCESS:

First, students create their user profile on the BRASI web site. There is not cost involved and no payment information is needed to create user profile.

On the landing page, they can find more details about the training courses, the procedures and requirement, helping them understand the features of the various courses offered, and the options.

When ready, students select the course(s) they want to take, and proceed to check out. Acceptable modes of payment include major credit cards and PayPal.

The course is designed to be completed within three months. However, extension is allowed upon request.

Upon completing the course review, students can take the final test. Time allowed for the test is 90 minutes, and the passing score is 70%.

CERTIFICATE VALIDITY:

The certificate is valid for three years and can be renewed by retaking the course, or providing evidence of similar training. Renewal fee may apply.

LEARNING RESOURCES include online interactive training modules, downloadable, print-ready handbooks, examples and exercise files and a quiz for each module. Students can take the final test upon completion of the course review, and download the certificate upon passing the test. Certificates for all of the BRASI courses are issued centrally by BRASI only.

Live Q&A sessions are held to answer any specific questions and explain key concepts as needed. Participation in the Q&A sessions is optional and is not taken into account for the passing score.

COURSE FEE, CANCELLATION AND REFUND: The course fee is posted on the BRASI website and is subject to change without notice. Cancellation is allowed within three days from the date of access to the course. Full refund is made within two days of cancellation.



In celebration of its 40th Anniversary, BRASI is offering subsidies in course fees. Details are available on the BRASI website.

Registration for BRASI courses can be done directly at the BRASI website or through BRASI's Affiliated Organizations, featured on the BRASI website. In either case, training is conducted utilizing BRASI online learning management system, and the certificate is issued by BRASI.

For further information, please visit the Contact Us page on the BRASI web site.



Business Research and Service Institute

✉ Business Research and Service Institute, LLC
PO Box 3935, Washington, DC 20027, USA.

☎ Toll-free USA & Canada 1-800-636-8133

@ info@brasi.org

🌐 www.brasl.org



✉ Flowers University UG, Stuttgart Engineering
Park, Curiestrasse 2, 70563 Stuttgart, Germany.

☎ +49 7452 632 1090

@ info@uni-flowers.de

🌐 www.uni-flowers.de